**文藻外語大學獎補助教學創新課程修正申請表**

**Amendment Application Form for Teaching Innovation Course**

 年 月 日

yyyy/mm/dd

1. **基本資料**
2. **Basic Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **申請教師****Name** |  | **職稱****Title** |  |
| **所屬單位****Affiliated Department** |  | **開課單位****Department** |  |
| **連絡電話****Contact Number** |  | **E-mail** |  |
| **課程名稱****Course Title**（中、英文）(In English and Chinese) | 中文 Chinese：英文 English： |
| **計畫名稱****Project Title**（含中、英文）(In English and Chinese) | 中文 Chinese：英文 English： |
| **開課時間****Period** |  年度第 學期Semester of Academic Year | **學分數****Credit(s)** |  |
| **開課年級****Grade** |  |
| **申請項目****Items Applied** | [ ] 計畫內容變更（請續填第3頁資料）Changes in Project Content (Please continue to fill in the information on page 3)[ ] 計畫團隊變更（請續填第4頁資料）Changes in Project Team (Please continue to fill in the information on page 4)[ ] 計畫因故中止The plan was discontinued for some reasons. |
| **變更原因****Reasons for the Change** |  |
| **簽核欄 Sign-off Field** |
| **申請教師****Teacher’s Name** | **教師所屬單位主任****Director** | **教師所屬院長****Dean of the college** | **教務處綜合業務組****承辦人****Case officer at Special Programs Section, Office of Academic Affairs** |
|  |  |  |  |
| **對應推動項目檢核單位****Inspection Unit of Corresponding Project Promotion****（由教務處分辦）****(Handled Respectively in the Office of Academic Affairs)** | **教務處綜合業務組****組長****Leader of Special Programs Section, Office of Academic Affairs** | **教務長****Dean of Academic Affairs** |
| □符合推動項目 Conform to the promotion project□未符合推動項目 Not conform to the promotion project |  |  |
| **創新課程評審委員會決議****Resolution of the Innovation Course Review Committee** | [ ] 不同意修正 Disagree with amendment[ ] 同意修正 Agree with amendment |
| **主任委員核定****Verified by the Chairperson** |  |

**備註：Note:**

1. 遇有計畫變更或中止時，均應報請創新課程評審委員會議通過。

In case of project change or suspension, it should be reported to the Innovation Course Review Committee for approval.

1. 變更時請填具本表併附變更前原稿一份送教務處綜合業務組。

Please fill in this form and attach a copy of the original manuscript before the change to the Special Programs Section, Office of Academic Affairs when making changes

1. 簽核流程：教師所屬單位主任→教師所屬單位院長→教務處綜合業務組→對應推動項目檢核單位（由教務處分辦）→教務長→教務處綜合業務組。

Sign-off process: Director → College Dean → Special Programs Section, Office of Academic Affairs → Inspection Unit of Corresponding Promotion Project (Handled Respectively in the Office of Academic Affairs) → Dean of Academic Affairs → Special Programs Section, Office of Academic Affairs

1. **變更計畫書內容**
2. **Change(s) in Project Content**

| **變更項目****Items to change** | **變更前內容****Contents before the change** | **變更後內容****Contents after the change** | **差異說明****Description of the differences** |
| --- | --- | --- | --- |
| 1. **計畫摘要**

**Project Summary** |  |  |  |
| 1. **現有教學問題或議題**

**Existing teaching problems or issues** |  |  |  |
| 1. **課程規劃與過往教法之創新性**

**Innovation of Curriculum Planning Compared with the Previous Teaching Methods** |  |  |  |
| 1. **學習成效評估方式**

**Learning Effectiveness Assessment Method** |  |  |  |
| 1. **預期成果與效益**

**Expected Results and Benefits** |  |  |  |
| 1. **其他**

**Others** |  |  |  |

1. **變更共同授課教師基本資料**

**III. Changes in the Basic Information of the Co-teachers**

**一、變更前團隊 Team before the change**

|  |  |  |
| --- | --- | --- |
| 系、中心Department (Center) | 教師姓名Name | 於創新課程執行內容Contents implemented in the innovation course |
|  |  |  |
|  |  |  |
|  |  |  |

（請自行增列）

(Please add fields if necessary)

**二、變更後團隊 Team after the change**

|  |  |  |
| --- | --- | --- |
| 系、中心Department (Center) | 教師姓名Name  | 於創新課程執行內容Contents implemented in the innovation course |
|  |  |  |
|  |  |  |
|  |  |  |

（請自行增列）

(Please add fields if necessary)

**三、差異說明 Description of the differences**