**文藻外語大學獎補助教學創新課程修正申請表**

**Amendment Application Form for Teaching Innovation Course**

年 月 日

yyyy/mm/dd

1. **基本資料**
2. **Basic Information**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **申請教師**  **Name** |  | | | **職稱**  **Title** |  | |
| **所屬單位**  **Affiliated Department** |  | | | **開課單位**  **Department** |  | |
| **連絡電話**  **Contact Number** |  | | | **E-mail** |  | |
| **課程名稱**  **Course Title**  （中、英文）  (In English and Chinese) | 中文 Chinese：  英文 English： | | | | | |
| **計畫名稱**  **Project Title**  （含中、英文）  (In English and Chinese) | 中文 Chinese：  英文 English： | | | | | |
| **開課時間**  **Period** | 年度第 學期Semester of Academic Year | | | **學分數**  **Credit(s)** |  | |
| **開課年級**  **Grade** |  | | | | | |
| **申請項目**  **Items Applied** | 計畫內容變更（請續填第3頁資料）  Changes in Project Content (Please continue to fill in the information on page 3)  計畫團隊變更（請續填第4頁資料）  Changes in Project Team (Please continue to fill in the information on page 4)  計畫因故中止  The plan was discontinued for some reasons. | | | | | |
| **變更原因**  **Reasons for the Change** |  | | | | | |
| **簽核欄 Sign-off Field** | | | | | | |
| **申請教師**  **Teacher’s Name** | | **教師所屬單位主任**  **Director** | **教師所屬院長**  **Dean of the college** | | | **教務處綜合業務組**  **承辦人**  **Case officer at Special Programs Section, Office of Academic Affairs** |
|  | |  |  | | |  |
| **對應推動項目檢核單位**  **Inspection Unit of Corresponding Project Promotion**  **（由教務處分辦）**  **(Handled Respectively in the Office of Academic Affairs)** | | | **教務處綜合業務組**  **組長**  **Leader of Special Programs Section, Office of Academic Affairs** | | | **教務長**  **Dean of Academic Affairs** |
| □符合推動項目 Conform to the promotion project  □未符合推動項目 Not conform to the promotion project | | |  | | |  |
| **創新課程評審委員會決議**  **Resolution of the Innovation Course Review Committee** | | | 不同意修正 Disagree with amendment  同意修正 Agree with amendment | | | |
| **主任委員核定**  **Verified by the Chairperson** | | |  | | | |

**備註：Note:**

1. 遇有計畫變更或中止時，均應報請創新課程評審委員會議通過。

In case of project change or suspension, it should be reported to the Innovation Course Review Committee for approval.

1. 變更時請填具本表併附變更前原稿一份送教務處綜合業務組。

Please fill in this form and attach a copy of the original manuscript before the change to the Special Programs Section, Office of Academic Affairs when making changes

1. 簽核流程：教師所屬單位主任→教師所屬單位院長→教務處綜合業務組→對應推動項目檢核單位（由教務處分辦）→教務長→教務處綜合業務組。

Sign-off process: Director → College Dean → Special Programs Section, Office of Academic Affairs → Inspection Unit of Corresponding Promotion Project (Handled Respectively in the Office of Academic Affairs) → Dean of Academic Affairs → Special Programs Section, Office of Academic Affairs

1. **變更計畫書內容**
2. **Change(s) in Project Content**

| **變更項目**  **Items to change** | **變更前內容**  **Contents before the change** | **變更後內容**  **Contents after the change** | **差異說明**  **Description of the differences** |
| --- | --- | --- | --- |
| 1. **計畫摘要**   **Project Summary** |  |  |  |
| 1. **現有教學問題或議題**   **Existing teaching problems or issues** |  |  |  |
| 1. **課程規劃與過往教法之創新性**   **Innovation of Curriculum Planning Compared with the Previous Teaching Methods** |  |  |  |
| 1. **學習成效評估方式**   **Learning Effectiveness Assessment Method** |  |  |  |
| 1. **預期成果與效益**   **Expected Results and Benefits** |  |  |  |
| 1. **其他**   **Others** |  |  |  |

1. **變更共同授課教師基本資料**

**III. Changes in the Basic Information of the Co-teachers**

**一、變更前團隊 Team before the change**

|  |  |  |
| --- | --- | --- |
| 系、中心  Department (Center) | 教師姓名  Name | 於創新課程執行內容  Contents implemented in the innovation course |
|  |  |  |
|  |  |  |
|  |  |  |

（請自行增列）

(Please add fields if necessary)

**二、變更後團隊 Team after the change**

|  |  |  |
| --- | --- | --- |
| 系、中心  Department (Center) | 教師姓名  Name | 於創新課程執行內容  Contents implemented in the innovation course |
|  |  |  |
|  |  |  |
|  |  |  |

（請自行增列）

(Please add fields if necessary)

**三、差異說明 Description of the differences**